

Jo's Cleaning & Organizing Services inc. closet design/ideas **worksheet**

Use this helpful Design/Ideas Worksheet to record the measurements and "Special characteristics" and information you will need to provide to your Closet Design Expert or use for your own reference in a personal installation of your new Closet, Pantry or Office space storage areas.

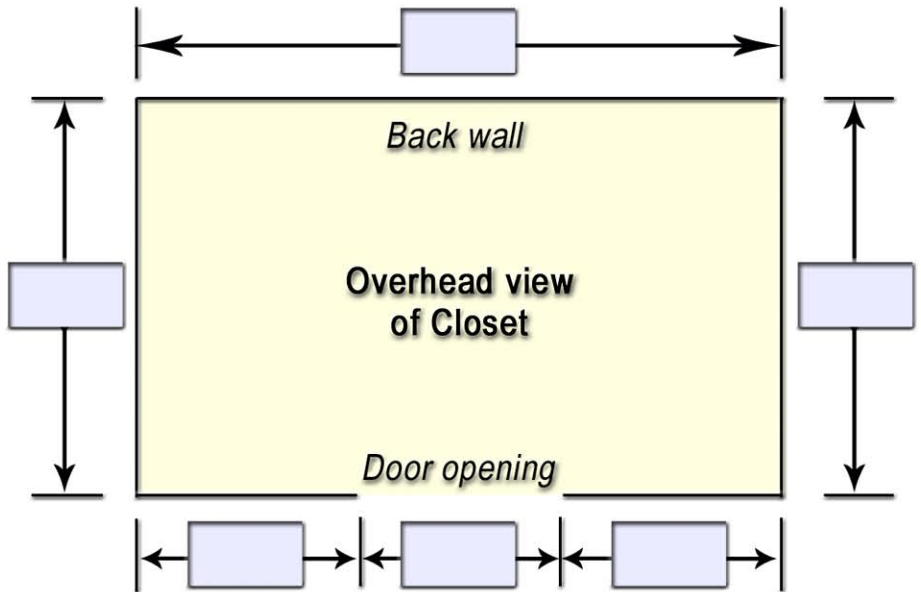
first: measure your space

Floor-to-Ceiling measurement

(If the closet ceiling slants, then measure the shortest and the tallest heights)

Wall and Door measurement

Use the diagram at the right, to fill in the wall and door measurements.



second: tell us about tour existing space

Doors

What style do you currently have?

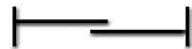
Sliding Doors

Double Doors

Single Door

Pocket Door

Bi-fold Door



Walls

What type of walls do you have? Drywall Plaster Concrete Other

Are there any obstructions like an Attic access, duct work, lighting fixture, etc.?

If so, what are they?

third: take an inventory of your space

To make the most out of your space, we need to know what you have. Maximize the area by dividing hanging items into "long garments" and "short garments". Take an inventory of the items you want to organize and store with your new custom organizing system. This will assist us in better working up a design drawing that will fit your specific needs and space.
